

Qualifications Required for Spring Campus Recruitment 2024, Bank of China Limited

I. Basic Requirements

- i. Candidates should comply with laws and orders, demonstrate integrity and strong work ethics, have no record of misconduct, and be willing to fulfill the obligations and responsibilities as employees of the Bank.
- ii. Candidates should meet qualifications and possess competencies required by the position.
- iii. Candidates should have good team spirit, communication skills and learning capabilities.
- iv. Candidates should be physically and mentally sound enough to perform duties.
- v. Candidates should comply with the Bank's anti-nepotism policies.
- vi. Candidates should also meet other requirements necessary for the position.

II. Job Requirements

i. Positions at Head Office-level Institutions

1. Candidates should be fresh graduates from domestic or overseas universities.
2. A Bachelor's degree or above in the following majors is necessary:

Candidates applying for positions at Bank Card Center should major in Science, Engineering, Management, Economics, Law or other related fields;

Candidates applying for positions at IT Operation Center should major in Computer Science, Communications, Cybersecurity, Electronics, Management Science and Engineering, Mathematics, Big Data, Artificial Intelligence, Electrical Engineering, Energy Engineering or other related fields;

Candidates applying for positions at Software Center should major in Computer Science, Information Security, Artificial Intelligence, Information and Communication Engineering, Automation, Mathematics, Economics, Interaction Design, Visual Design or other related fields;

Candidates applying for positions at International Settlement Center should major in Economics, Law, Information Technology or other related fields.

Candidates applying for positions at Centralised Operation Center (Guangdong) should major in Information Technology, Science, Engineering, Economics, Law or other related fields.

Candidates applying for positions at Centralised Operation Center (Hubei) should major in Electronic Information Science, Computer Science, Mathematical Statistics, Economics, Management, Law or other related fields.

3. Candidates should be well-rounded, possess extensive knowledge in their area of expertise, and demonstrate good team spirit, great sense of responsibility and learning capabilities.

4. Candidates should have good command of English listening, speaking, reading and writing, with CET4 score above 425, or other qualifications to indicate English proficiency (e.g. TOEIC Listening & Reading score above 630, TOEFL iBT score above 70, or IELTS score above 5.5). These requirements may not strictly apply to candidates who study other foreign languages and pass relevant language tests.

ii. Positions at Audit Departments

1. Candidates should be fresh graduates from domestic or overseas universities.

2. Candidates should obtain a Bachelor's degree or above in Computer Science, Software Development, Data Analysis, Mathematics, Auditing, Accounting, Statistics, Economics, Finance or other related fields.

3. Candidates should be well-rounded, possess extensive knowledge in their area of expertise, and demonstrate good team spirit, great sense of responsibility and learning capabilities.

4. Candidates should have good command of English listening, speaking, reading and writing, with CET4 score above 425, or other qualifications to indicate English proficiency (e.g. TOEIC Listening & Reading score above 630, TOEFL iBT score above 70, or IELTS score above 5.5). These requirements may not strictly apply to candidates who study other foreign languages and pass relevant language tests.

iii. IT positions at domestic branches in the Chinese mainland

1. Candidates should be fresh graduates from domestic or overseas universities.

2. Candidates should obtain a Bachelor's degree or above in Information Technology or other related fields.

3. Candidates should be well-rounded, possess extensive knowledge in their area of expertise, and demonstrate good team spirit, great sense of responsibility and learning capabilities.

4. Candidates should have good command of English listening, speaking, reading and writing, with CET4 score above 425, or other qualifications to indicate English proficiency (e.g. TOEIC Listening & Reading score above 630, TOEFL iBT score above 70, or IELTS score above 5.5). These requirements may not strictly apply to candidates who study other foreign languages and pass relevant language tests.

iv. Positions at outlets in the Chinese mainland (front office)

1. Candidates should be fresh graduates from domestic or overseas universities.

2. Candidates should obtain a Bachelor's degree or above in Science, Engineering, Economics, Management, Law, Literature or other related fields.

3. Candidates should be willing to provide high-quality customer service. They should also demonstrate good team spirit, great sense of responsibility and learning capabilities.

4. Candidates should have good command of English listening, speaking, reading

and writing, with CET4 score above 425, or other qualifications to indicate English proficiency (e.g. TOEIC Listening & Reading score above 630, TOEFL iBT score above 70, or IELTS score above 5.5). These requirements may not strictly apply to candidates who study other foreign languages and pass relevant language tests.

v. Positions at outlets in the Chinese mainland (administrative)

1. Candidates should be fresh graduates from domestic or overseas universities. Some institutions (primarily county-level institutions), which are located in places with less qualified graduates, are also looking for in-service staff who have graduated for no more than three years, and experienced professionals in the financial industry under 32 years old. We look for candidates whose family is based or whose daily activities take place in the city where the position is located.

2. Candidates should obtain a Bachelor's degree or above in Science, Engineering, Economics, Management, Law, Literature or other related fields. Positions at those institutions who suffer from an undersupply of fresh graduates (primarily county-level institutions) are also available to applicants who obtain a Bachelor's degree through a degree upgrading program from a junior college degree. Positions in the key counties under the country's rural revitalization program are open to candidates with a junior college degree. We look for candidates whose family is based or whose daily activities take place in the city where the position is located.

3. Candidates should be willing to provide high-quality customer service. They should also demonstrate good team spirit, great sense of responsibility and learning capabilities.

4. Candidates are preferred to have good command of English listening, speaking, reading and writing.

vi. Job descriptions for positions at institutions in Hong Kong, Macao, Taiwan and other overseas markets, or at the non-banking subsidiaries, can be found separately on the page of each position.

III. Miscellaneous

i. Institutions with job openings will specify requirements for different positions in addition to the basic requirements and job descriptions mentioned above. Candidates are advised to apply according to their skills and experiences to avoid invalid application.

ii. Detailed requirements on time of graduation are as follows:

1. Fresh graduates from domestic universities should be first-time job seekers graduating between January 1, 2023 and July 31, 2024, who can obtain the originals of graduation certificate, the degree certificate and relevant qualification certificates before starting to work full time at the Bank.

2. Fresh graduates from overseas universities should be first-time job seekers graduating between January 1, 2023 and July 31, 2024, who can obtain the original of graduation (degree) certificate, or the academic credential evaluation by Chinese Service Center for Scholarly Exchange (CSCSE) of the Ministry of Education before starting to work full time at the Bank. Candidates who can only obtain the graduation certificate before July 31, 2024 will be required to obtain the academic credential evaluation by CSCSE before December 31, 2024.

iii. Fresh graduates from Sino-foreign joint education programs should meet one of the requirements above.

iv. The aforementioned “fresh graduates” refers to graduates from domestic or overseas institutions of higher education, excluding those who are pre-assigned to specific posts or areas, or sent to study by relevant institutions.