

Pillar 3 Disclosure

Year End 2013

Bank of China (UK) Ltd



I. Overview

Background

Bank of China (UK) Ltd (“BOC UK” or “the bank”), authorised and regulated by the PRA for the period under review, is a wholly owned subsidiary of Bank of China Limited. The bank has been Basel compliant since 2008.

Basis of Disclosures

This disclosure is prepared in accordance with the requirements set out in PRA handbook BIPRU Chapter 11 and should be read in conjunction with the “Bank of China (UK) Limited Annual Report and Financial Statements for the year ended 31 December 2013”.

For accounting purposes, the Bank has availed itself of the exemption available under IAS27 *Consolidated and Separate Financial Statements* that permits an entity to prepare separate financial statements (referring to *Note 2: Basis of Preparation* in Annual Report and Financial Statements). Therefore this disclosure does not take into account any subsidiaries.

Frequency

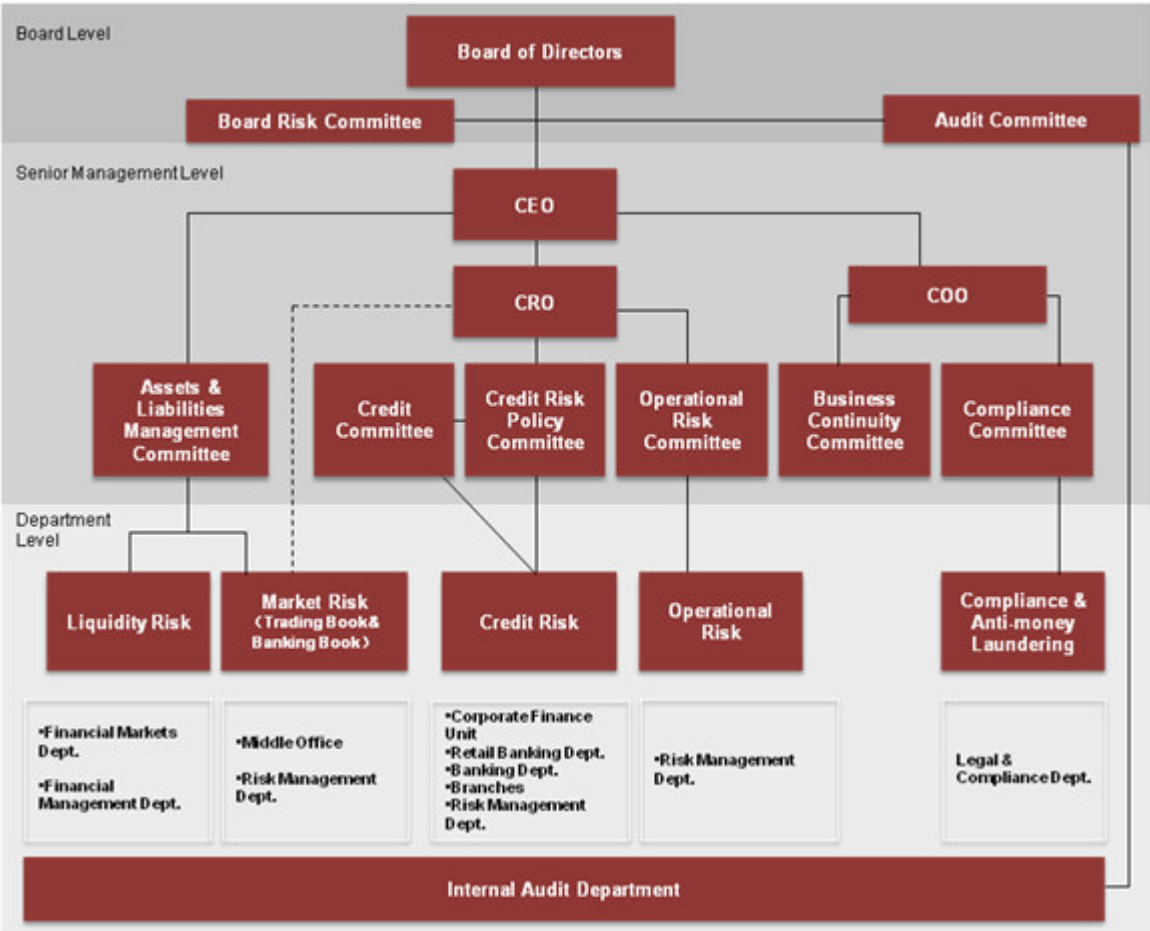
This report is produced on an annual basis, and published as soon as practically possible.

Media and Location of Publication

The report can be accessed on the BOC UK Ltd website: www.bank-of-china.com/uk

II. Risk Management Structure

BOC UK Ltd Risk Management Structure 2013



III. Capital Resources

Total Capital Resources	<i>31 December 2013</i>	<i>31 December 2012</i>
	£000	£000
Tier 1 Capital		
Ordinary share capital	250,000	250,000
Retained earnings*	56,831	24,958
Tier 2 Capital		
Qualifying subordinated debt	60,000	60,000
Less: Investments in subsidiaries	-	-
Total Tier 1 and 2 capital after deductions	366,831	334,958

The Bank's **Tier 1 capital** consists of ordinary share capital and retained earnings. The retained earnings represent the Bank's audited accumulated accounting profits. The retained earnings increased to £56.8M in end of 2013 from £25M in 2012.

The Bank currently has no innovative Tier 1 instruments. As at 31 December 2013, there is no reconciliation differences between the amounts disclosed as Tier 1 capital to those treated as equity under IFRS.

The Bank's **Tier 2 capital** includes qualifying subordinated debt.

The subordinated debt is issued on terms which qualify for inclusion in the Bank's capital resources. Information on the terms of the subordinated debt is included in *note 29* of the Bank's *Annual Report and Financial Statements for the year ended 31 December 2013*.

* Subsequent to the 31 December 2013, a dividend was declared and paid representing the whole of the 2013 profit. From a BIPRU perspective, the regulatory capital remained the same as for 2012.

IV. Capital Adequacy

Internal Capital Adequacy Assessment Process (“ICAAP”)

In line with the PRA requirements, the bank has adopted the ICAAP approach for assessing the adequacy of the internal capital to support the current and future business activities. ICAAP is fully integrated into the governance and risk management framework. It is conducted on an annual basis and approved by the Board.

The bank submitted the 2013 report to the PRA and the PRA has set Individual Capital Guidance (“ICG”) to the bank.

Credit Risk Capital Requirement: Standardised Approach

The Bank’s minimum capital requirement of credit risk is expressed as 8% of the risk weighted exposure amounts for each of the applicable standardised credit risk exposure classes.

Minimum Capital Requirement for Credit Risk by Exposure Classes under the Standardized Approach	As at 31 December 2013		As at 31 December 2012	
	RWA	Capital Requirement	RWA	Capital Requirement
£'000				
Central governments or central banks	-	-	22	2
Institutions	99,951	7,996	40,861	3,269
Corporate	418,306	33,465	374,840	29,987
Retail	1,587	127	8,392	671
Secured by mortgages on residential property	116,116	9,289	84,724	6,778
Secured by mortgages on commercial real estate	6,502	520	-	-
Past due items	859	69	89	7
Securitization positions	-	-	2,729	218
Short term claims on institutions and corporate	23,748	1,900	5,595	448
Other items	109,024	8,722	80,887	6,471
Total	776,093	62,087	598,139	47,851

Market risk Capital Requirement:

The market risk capital requirement is calculated using the standard Position Risk Requirement rule (“PRR”). The only market risk requirement is for foreign exchange PRR.

Operational risk Capital Requirement: Basic Indicator Approach

The Bank calculates the capital requirement for operational risk using the Basic Indicator Approach (BIA). The capital requirement is 15% of the average over the previous three years annual gross income.

Capital Adequacy

Capital Adequacy against Pillar 1 Capital Requirement	31 December 2013	31 December 2012
	£'000	£'000
Credit Risk (Standardised Approach)	62,087	47,851
Market Risk (Foreign Exchange PRR)	267	146
Operational Risk (“BIA”)	7,393	5,923
Total Pillar 1 minimum capital requirement	69,747	53,920
Total capital resources	366,831	334,958
Excess of capital resources over Pillar 1 minimum capital requirement	297,084	281,038

V. Credit Risk Measurement, Mitigation and Reporting

Credit Risk Management and Controls

The bank adopts Three Lines of Defence for credit control.

The **first line** is the initial credit assessment process, where credit reports / business proposals are prepared by the relevant business divisions

The **second line** review refers the credit risk assessment that Risk Management Department (RMD) performs on the business proposals submitted by the respective business divisions. The results of RMD's risk assessment process, together with the original business proposals, are forwarded either to the approvers (depending on the materiality of the business proposal and the related credit risk exposures) or are presented for discussion in Credit Committee (CC) meeting.

The **third line review** is applied where recommendations of the CC are presented to the ultimate sanctioning authority (i.e. the CRO/CEO and / or the Board Risk Committee) for approval and sign off.

Credit Risk Exposures

Geographic Distribution of Credit Exposure

£'000	UK	Other European Countries	North America	Rest of the World	Total
2013					
Corporates	311,268	41,214	3,931	77,072	433,485
Institutions	44,982	-	10,387	98,706	154,075
Retail	2,598	24	9	831	3,461
Secured by mortgages on residential property	250,778	1,383	536	70,798	323,494
Secured by mortgages on commercial real estate	6,110	-	-	392	6,502
Past due items	108	-	-	513	621
Short term claims on institutions and corporates	173,147	28	17,532	27,632	218,339
Other items	110,761	-	-	-	110,761
Grand Total	899,752	42,649	32,394	275,944	1,250,739
2012					
Central governments or central banks	16	-	-	6	22
Corporates	277,440	55,105	5,756	78,459	416,760
Institutions	758	22,005	30,232	28,885	81,880
Retail	11,020	14	-	867	11,900
Secured on real estate property	193,841	787	480	38,291	233,400
Past due items	105	-	-	1	106
Securitisation positions	3,009	8,033	-	2,602	13,643
Short term claims on institutions and corporates	197,571	29	279	2,114	199,994
Other items	82,966	-	686	1	83,653
Grand Total	766,726	85,973	37,433	151,225	1,041,358

Gross Credit Exposure under the Standardized Approach

£'000	2013		2012	
	*Average Credit Exposure	End of Year Exposure	Average Credit Exposure	End of Year Exposure
Central governments or central banks	16	-	49	22
Institutions	128,713	154,075	69,185	81,880
Corporates	422,390	433,485	338,049	416,760
Retail	3,404	3,461	13,116	11,900
Secured by mortgages on residential property*	289,529	323,494	186,763	233,400
Secured by mortgages on commercial real estate	6,330	6,502	-	-
Past due items	262	621	105	106
Securitisation positions	6,685	-	14,665	13,643
Short term claims on institutions and corporates	228,826	218,339	355,498	199,994
Other items	100,660	110,761	58,826	83,653
Grand Total	1,186,815	1,250,739	1,036,256	1,041,358

*Note 1: Quarterly average is adopted here.

Remaining Contractual Maturity of Credit Exposure

£'000 2013	Up to 12 months	1-5 years	More than 5 years	Total
Institutions	53,111	100,906	58	154,075
Corporates	1,385	252,334	179,766	433,485
Retail	1,708	742	1,012	3,461
Secured by mortgages on residential property	-	-	323,494	323,494
Secured by mortgages on commercial real estate	-	-	6,502	6,502
Past due items	110	-	511	621
Short term claims on institutions and corporates	218,339	-	-	218,339
Other items	110,761	-	-	110,761
Grand Total	385,414	353,981	511,344	1,250,739
2012				
Central governments or central banks	-	22	-	22
Institutions	32,383	39,271	10,226	81,880
Corporates	26,281	148,690	241,789	416,760
Retail	-	384	11,516	11,900
Secured by mortgages on residential property	-	-	233,400	233,400
Past due items	-	106	-	106
Securitisation positions	-	-	13,643	13,643
Short term claims on institutions and corporates	199,994	-	-	199,994
Other items	686	82,967	-	83,653
Grand Total	259,344	271,440	510,574	1,041,358

Industry Distribution of Gross Credit Exposure 2013

Exposure Class	Industry Category	Gross Exposure £'000
Institutions	Financial	154,075
Corporates	Agriculture, Forestry & fishing	483
	Business & other services	59,179
	Construction	17
	Energy & water supply industries	105,136
	Financial	119
	Garages, distribution, hotels & catering	83,263
	Manufacturing industry	119,571
	Postal services & telecommunications	812
	Transport	64,906
Retail	Business & other services	156
	Energy & water supply industries	3
	Financial	22
	Garages, distribution, hotels & catering	477
	Manufacturing industry	9
	Persons	2,781
	Transport	14
Secured by mortgages on residential property	Business & other services	4,213
	Construction	133
	Garages, distribution, hotels & catering	632
	Manufacturing industry	91
	Persons	318,411
Secured by mortgages on commercial real estate	Transport	14
	Garages, distribution, hotels & catering	391
Past due items	Persons	6,110
	Business & other services	6
	Financial	37
Short term claims on institutions and corporates	Persons	577
	Agriculture, Forestry & fishing	12,761
Other items	Financial	205,578
	Business & other services	110,761
Grand Total		1,250,739

Impairment Provisions

The bank defines past due loan as an instalment on the whole or a part of the loan which is not received by the due date of the instalment. The bank identifies impairment through a list of prescribed credit events of the borrower. The impairment loss refers the difference between the carrying value of the loan and the present value of estimated future cash flow.

£'000	UK			Rest of the World		
	Impaired	Provision	Past Due	Impaired	Provision	Past Due
2013						
Business & other services	-	-	(4.8)	-	-	-
Energy & water supply industries	-	-	-	-	-	-
Financial	-	-	-	-	-	-
Garages, distribution, hotels & catering	-	-	-	-	-	-
Manufacturing industry	-	-	-	-	-	-
Persons	(22)	22	(6,068)	-	-	(2,009)
Grand Total	(22)	22	(6,117)	-	-	(2,009)
2012						
Business & other services	(12,231)	12,231	(2)	-	-	-
Energy & water supply industries	-	-	-	-	-	-
Garages, distribution, hotels & catering	-	-	(12)	-	-	-
Persons	(42)	42	(2,864)	-	-	(258)
Grand Total	(12,273)	12,273	(2,878)	-	-	(258)

Provisioning for Loans and Advances

An allowance for impairment is established when objective evidence is identified:

- Significant financial difficulty of the obligor;
- Breach of contract, such as a default or delinquency in interest or principal payments for a period exceeding 90 days;
- The lender, for economic or legal reasons relating to the borrower's financial difficulty, granting to the borrower a concession that the lender would not otherwise consider;
- It is becoming probable that the borrower will enter bankruptcy or other financial reorganization;
- Disappearance of an active market for that financial asset because of financial difficulties;
- Observable data indicating that there is a measurable decrease in the estimated future cash flows from a portfolio of financial assets since the initial recognition of those assets, although the decrease cannot yet be identified with the individual financial assets in the portfolio, including:
 - (i) Adverse changes in the payment status of borrowers in the portfolio; and
 - (ii) National or local economic conditions that correlate with defaults on the assets in the portfolio
- Other observable evidence that an asset or a portfolio is impaired.

 *Past due assets here is defined as overdue for 0-3 months for internal accounting purpose, which is different from the definition adopted for FSA004 Credit Exposure reporting, being any item past due for more than 90 days.

The bank makes provisions on a case-by-case basis. If the amount of impairment losses decreases subsequently, the allowance is adjusted accordingly and the amount of reversal is recognised in the income statement.

A loan or advance is written-off, either partially or in full, against the identified allowance when the proceeds from available security have been received or no realistic prospect of recovery can be seen. Subsequent recoveries of amounts previously written-off decrease the amount of impairment losses recorded in the income statement. The bank does not have collectively assessed impairment in both the financial year 2013 and 2012.

Allowances for Impairment: Provisions to Loans and advances to banks and customers

£'000	Specific Loans and advances	
	to banks	to customers
Balance as at 1 Jan 2013	-	12,273
Increase in impairment	-	60
Reversal of impairment	-	-
Charge in income statement	-	60
Amounts written off	-	(12,311)
Balance as at 31 Dec 2013	-	22
Balance as at 1 Jan 2012	-	7,128
Increase in impairment	-	5,278
Reversal of impairment	-	(55)
Charge in income statement	-	5,223
Amounts written off	-	(78)
Balance as at 31 Dec 2012	-	12,273

Provisioning for Available-for-Sale Financial Assets

Impairment for available-for-sale financial assets is identified when there is a significant or prolonged decline in the fair value of the assets below its original cost.

If there is objective evidence that an impairment loss has been incurred, the cumulative loss is measured as the difference between the acquisition cost (net of any principal repayment and amortisation) and the current fair value, less any impairment loss on that asset previously recognised. The cumulative loss is then removed from equity and recognised in the income statement.

If, in a subsequent period, the fair value of the asset increases, which can be objectively related to an event occurring after the recognition of the impairment loss, the impairment loss is reversed through the income statement.

(a) Allowances for Impairment : Available For Sale Financial Investments

£'000	Movement in fair value recognized in equity	Impairment
Balance as at 1 Jan 2013	(1,029)	3,003
Changes in fair values	2	-
Reversal of impairment	-	(2,955)
Amounts written off	-	-
Exchange-rate movements	-	(48)
Balance as at 31 Dec 2013	(1,027)	-
Balance as at 1 Jan 2012	1,376	3,930
Changes in fair values	(3,173)	-
Increase in impairment	768	(768)
Amounts written off	-	-
Exchange-rate movements	-	(159)
Balance as at 31 Dec 2012	(1,029)	3,003

(b) Impairment Charges

£'000	31/12/2013	31/12/2012
Loans and advances to customers		
Specific	(60)	(5,223)
Collective	-	-
Available for sale financial investments	-	768
Total impairment charges in income statement	(60)	(4,455)

Credit Quality Step (“CQS”) Analysis

In its assessment of credit risk under the Standardised Approach, the Bank uses ratings assigned by the PRA’s recognised External Credit Assessment Institutions (“ECAIs”).

The Bank has not used any export credit agencies. The bank follows the provision of the PRA Handbook where external ratings can not be obtained.

Exposure values for each of the standardised credit risk exposure classes associated with each credit quality step prescribed in BIPRU 3 as at 31 December 2013:

	Risk weight	Moody's	S&P ratings	Exposure	RWA
CQS for Corporates					
1	20%	Aaa to Aa3	AAA to AA-	2,236	447
2	50%	A1 to A3	A+ to A-	24,975	12,487
3	100%	Baa1 to Baa3	BBB+ to BBB-	103,338	103,338
4	100%	Ba1 to Ba3	BB+ to BB-	17,133	17,133
Unrated				285,803	284,901
Total				433,485	418,306
CQS for Institutions					
1	50%	A1 to A3	A+ to A-	81,720	40,860
2	50%	Baa1 to Baa3	BBB+ to BBB-	14,025	7,013
3	100%	Ba1 to Ba3	BB+ to BB-	42,680	42,680
4	100%	B1 to B3	B+ to B-	3,146	3,146
Unrated				12,504	6,252
Total				154,075	99,951
CQS for Short term claims on institutions and corporates					
1	0%	Aaa to Aa3	AAA to AA-	120,000	-
2	20%	Aaa to Aa3	AAA to AA-	5,236	1,047
3	20%	A1 to A3	A+ to A-	18,035	3,607
4	20%	Baa1 to Baa3	BBB+ to BBB-	17,623	3,525
Unrated				57,444	15,569
Total				218,339	23,748
CQS for Secured by mortgages on commercial real estate					
Unrated				6,502	6,502
Total				6,502	6,502
Retail					
				3,461	1,587
Secured by mortgages on residential property				323,494	116,116
Past due items					
1	20%	A1 to A3	A+ to A-	37	7
Unrated				584	851
Total				621	859
Other items				110,761	109,024
Grand Total				1,250,739	776,093

Note:

1. Exposure value is the amount after applying credit conversion factors to off balance sheet exposures in accordance with the PRA regulatory rules.
2. RWA figure of the 5th category in *CQS for Corporate* has taken into account the impact of specific provisions.

VI. Counterparty Credit Risk (“CCR”)

The Bank uses derivative instruments to hedge its exposure to market risk, including interest rate risk in the banking book and foreign exchange risk. The counterparty credit risk for derivative and foreign exchange instruments is subject to credit limits on the same basis as the Bank’s other credit exposures.

The Bank has not received nor provided collateral in respect of derivative contracts. Therefore, no collateral would need to be provided in the event of a downgrade in the Bank’s credit rating.

The Bank measures its counterparty credit exposure using the CCR mark-to-market method, which is the sum of current exposure (i.e. replacement cost) and potential future exposure. The potential future exposure is an estimate based on factors such as the residual maturity of the contracts and the types of contract.

Counterparty credit exposures for derivative contracts

£'000	2013		2012	
	Assets	Liabilities	Assets	Liabilities
Interest rate swap	1,889	2,660	-	3,365
Cross currency swap	-	2	1,949	70
Foreign exchange forward	270	-	-	-
Other derivatives*	39,343	39,843	-	-
Total	41,502	42,505	1,949	3,435

Note *: ‘Other derivatives’ in the above table represents the accounting treatment of the discounted cash flows of future interest payments where the underlying principle has been de-recognised in the Bank’s Accounts.

Securitisation

As at 31st December 2013, the Bank had no exposure to asset backed securities (“ABS”).

The Bank uses ratings assigned by ECAIs for the quantification of credit risk capital requirement under BIPRU 9.

VII. Market Risks and Interest Rate Risk on Banking Book (“IRRBB”)

The Bank does not undertake proprietary trading activities, and any matched principal broking position is back to back squared. Main source of market risk relates to foreign exchange risk, which stems mainly from foreign exchange profit.

Foreign Exchange Risk

The Bank’s foreign exchange position as at 31 December 2013 are set out below:

£'000	US Dollar	Euro	HK Dollars	YEN	Other
2013	1,883	295	(54)	50	141
2012	(2,170)	1,321	(55)	90	(176)

Interest Rate Risk in Banking Book (“IRRBB”)

Objective for IRRBB risk management is to decrease the sensitivity of the bank’s earnings and economic value to market rate fluctuations.

IRRBB mainly stems from the re-pricing mismatch of assets and liabilities. The sources of interest rate risk include re-pricing risk, yield curve risk, basis risk and embedded option risk.

Interest rate risk is managed based on the contractual maturity of the underlying investments. There are no assumptions made on loan prepayments.

The Bank adopts the interest rate sensitivity gap to analyse the re-pricing risk on a static basis from both the net interest income and economic value perspectives. The Bank also monitors the one-year cumulative gap ratio (i.e. cumulative gap divided by interest-bearing assets) for all currencies, expressed in sterling.

Impact of 100 bps parallel shift on projected net interest income

£'000	100 bps parallel increase	100 bps parallel decrease
2013	3,821	(3,821)
2012	1,314	(1,314)

VIII. Remuneration

Following implementation of the Remuneration Code (“the Code”) by the Financial Services Authority (“the FSA”) for a number of Banks in 2010, the FSA sought to undertake further consultation and in September 2012, they issued their “General Guidance on Proportionality: The Remuneration Code (SYSC 19A) & Pillar 3 Disclosures on Remuneration (BIPRU 11)” which set out the FSA’s requirements in this regard.

The Financial Services Authority implemented its Code with effect from 1 January 2011, as required by the Capital Requirements Directive. The Financial Conduct Authority (“the FCA”) assumed the FSA’s role on 1 April 2013. As an FCA regulated entity, Bank of China (UK) Limited (“the Bank”) is required to comply with the requirements of the Code and has been classified a Level Two entity for proportionality purposes under the Code.

The following constitutes the Company’s remuneration disclosure under Pillar 3 and sets out the details required under the Code and Pillar 3 Disclosures on Remuneration as they apply to the Bank for the year ended 31 December 2013.

Decision-making process for determining remuneration policy

The Remuneration Committee (the “Committee”) of the Bank is the executive body responsible for the implementation of effective remuneration governance and related risk management practices. The Committee meets regularly throughout the year and its primary purpose is to:

- Review the Executive Directors’ remuneration to the Board for consideration prior to submitting to Head Office for approval;
- Recommend and monitor remuneration structures for second tier management and defined “Code Staff” (as defined under the FCA Remuneration Code);
- Undertake an annual independent review of the Bank’s remuneration policy and framework; and
- Review and approve of policies regarding recruitment, learning and development, assessment and performance appraisal.

The Terms of Reference of the Committee were last reviewed and updated in May 2013.

Remuneration Policy

The Committee is guided by the overarching principles of the Bank’s Remuneration Policy; the objective of the Bank’s Remuneration Policy is to clearly document the practices of the Bank in regards to the remuneration of its employees.

The Bank’s Remuneration Policy recognises and supports the fact that appropriate levels of remuneration and compensation are necessary to attract, retain and motivate high quality people required to lead, manage and serve the Bank in a competitive financial services environment.

The Bank has a robust framework in place to ensure that the level and composition of remuneration:

- Is reasonable and both clearly and measurably linked to performance;
- Is appropriate for results achieved; and

- Encourages behaviour consistent with the Bank’s core competency model which leads to excellence and the appropriate balance in financial performance, governance, controls, risk management, customer service, people management, brand and reputation management.

The Committee reviewed the Remuneration Policy in May 2014 and it was amended to reflect the wider scope of the European Banking Authority and further iteration of CRDIV whereby variable remuneration would be capped at 100% and could be increased to 200% subject to shareholder approval.

Composition of the Committee

The members of the Committee include three members, being:

Jonathan Spence – Independent Non Executive Director, Bank of China (UK) Limited (Chairman of the Committee)

Wenjian Fang – Chief Executive Officer, Bank of China (UK) Limited

Tracey Rutherford – Head of Human Resources, Bank of China (UK) Limited

Role of relevant stakeholders

The Committee is supported by the Board Risk Committee on risk related matters including the specific measures and wider issues relating to risk and business protection and also by Legal and Compliance department on risk and performance related issues.

In no case is any person present when their own remuneration is discussed. In performing its duties, the Committee has sought external advice specifically in relation to the application of FSA Remuneration Code.

Application of Material Risk Takers

The Bank currently considers the following categories of staff to be material risk takers and senior managers:

- Staff who perform significant influence functions for the Bank (as defined within the FCA Handbook);
- Staff with responsibility for management and supervision, and who report directly to the governing body, a member of the governing body, the Chief Executive Officer, or a Deputy/Assistant General Manager responsible for significant business lines;
- Staff whose total remuneration takes them into the same bracket as Senior Management; and
- Staff whose professional activities could have a material impact on the firm’s risk profile including market, credit and interest rate risk, and funding, liquidity, reputational and operational risk, with particular focus on risk on the Bank’s capital. It is recognised that in applying the EBA’s extended scope of CRDIV requirements in relation to remuneration the FCA have established regulatory technical standards on criteria to further identify categories of employees whose activities have a material impact on institutional risk (material risk takers); and the bank will undertake further review of their material risk takers by 26 June 2014 when the technical standards came into force.

Link between pay and performance

The Bank’s remuneration policies are designed to allow us to attract and retain talented individuals needed to deliver business strategy. The Bank manages the risk implications of its remuneration arrangements in a number of ways, including:

- Striking the optimal balance between ‘fixed’ elements of pay (base salary, benefits and pension), and ‘variable’ pay (annual discretionary bonus) to ensure variable pay overall and on an individual-by-individual basis remains an appropriate proportion of total pay;
- Ensuring performance for all variable pay plans is measured by reference to a range of factors including non-financial objectives, which take into account risk, sustainability of performance and the Bank’s core competence values in order to take a rounded view of performance;
- Retaining the discretion to implement the clawback provisions of the Remuneration Policy in relation to any deferred bonus elements. Clawback will be initiated and enforced in line with the Bank’s Risk Management risk adjustment and performance adjustment assessment and the Bank’s disciplinary procedure; and
- Ensuring that any discretionary bonus scheme will not be applied unless the Bank achieves performance objectives as determined at the beginning of each financial year.

Risk and Performance Adjustments

The Risk and Performance Adjustment considerations that would be applied by the Bank are:

- Consideration of the ongoing performance of the Bank that could be impacted by an individual, including profitability, specific losses incurred or written off and any new provisions made during any deferral period;
- That during any deferral period investigations by external auditors and regulators are without material qualification or disclose undue risk (taken by an individual);
- That future risks to be considered for Credit and Market Risk include through the non performing loans (NPLs) ratio and value at risk (VAR); and
- That any misstatement or misconduct or breach of policy or procedure by any individual be considered accordingly with Compliance, Operational Risk, Internal Audit or any other internal reports to be considered as appropriate.

Design and structure of remuneration

The composition of remuneration and benefits comprises:

- Basic salary which is determined by having regard to external market salary benchmarking data and other relevant information;
- Benefits which are also determined by having regard to the external market and the requirements of the Bank’s employees as part of a flexible benefit scheme;
- Discretionary Bonus Scheme which is performance based variable remuneration scheme determined by the outcome and achievement of performance measures and competences applied to employees within a balance scorecard framework; and
- Discretionary exceptional merit awards which are based on exceptional performance.

Discretionary awards as referred above qualify as “variable remuneration” as defined in the Remuneration Code.

The Committee discuss and review Risk and Compliance/Senior Management employee’s remuneration on an annual basis to ensure they are remunerated independently of the businesses

they oversee. This process is completed in the 4th quarter to align to the annual salary review which is effective January and the discretionary bonus awards which are generally paid in March annually.

Non Executive Code Staff do not participate in variable pay arrangements.

Annual Discretionary Bonus Award for Code Staff

Code Staff participate in the discretionary annual bonus scheme that aims to recognise and reward an employee’s personal contribution to the success of the Bank. As referred to above, contribution and success is typically based on the measure of a mix of corporate and personal pre agreed objectives for the year which results in a performance rating for the individual.

For the majority of Code Staff, discretionary bonus awards will be paid from a discretionary bonus pool which is determined following the end of the financial year based on corporate performance. This is paid as a cash award in March following the end of the financial year. The level of funding for the pool based scheme is related to the financial performance of the Bank.

Individual discretionary bonus awards will be reduced where the Bank becomes aware of any action by an individual which has exposed the Bank to any form of unplanned risk (including, but not limited to, regulatory, legal or reputational risk).

The Bank’s Remuneration Policy enables deferral of discretionary bonus awards on the following basis:

- Year 1 – 60% of bonus paid in cash
- Year 2 - 4 – 40% of deferred bonus paid in cash in equal instalments

The Bank’s Remuneration Policy does not allow for vesting of variable remuneration deferral elements.

The deferral of variable remuneration applies to defined code staff only who fall outside of the current “de minimis” rules and members of the Executive Management Team.

The Bank did not pay any guaranteed bonuses or sign on awards during the 2013 financial year.

2013 Variable Remuneration Awarded

Number of staff receiving variable remuneration award	309
Total fixed pay	£12,259,450.82
Total variable pay (including discretionary bonus award, allowances and overtime)	£4,884,328.61
Total deferred remuneration paid out	£122,551.92
Total non deferred variable remuneration paid out	£3,877,326.24
Total outstanding deferred remuneration (to be paid 2015 -2016- 2017)	£947,625.81
Total severance payments made	£22,486.30