Bank of China (UK) Limited
1 Lothbury
London EC2R 7DB
www.bankofchina.com/uk

APPLICATION FORM FOR PARTNERSHIP OR SOLE TRADER ACCOUNT

Bank Use Only

Account Name			
Account Number		Date of Account Opened	

Please complete this form in **BLOCK CAPITALS** and tick relevant boxes.

1. ACCOUNTS & SERVICES

Type of Accounts Required	Currency of Account
☐ Current Account	☐GBP ☐USD ☐EUR ☐HKD ☐RMB Other_____
☐ Instant Access Savings Account	☐GBP ☐USD ☐EUR ☐HKD
☐ All-in-One Fixed Term Deposit Account	☐GBP ☐USD ☐EUR ☐HKD ☐RMB Other_____

2. SOLE TRADER/PARTNERSHIP DETAILS

Legal Status ☐Sole Trader ☐Partnership

Full Name of business

Trading Name (if different from business name)

Business Nature/Activity

Income Status ☐Active ☐Passive
Please see the **appendix 1** for definition.

Source of Funds

Country of establishment

Date of establishment D D M M Y Y Y Y

Is the business registered with/regulated by a professional industry body? ☐Yes ☐No
If 'Yes', please record the name of the body and any registration number

Registration/ Regulation Number

Name of body

Is the business a UK tax registered business? ☐Yes ☐No
Is the business tax registered in any other countries? ☐Yes ☐No
UK VAT/Tax Registration Number

If 'Yes', please list all Jurisdictions where the Company is Tax Resident below:

Registered address — House/building number/name

Street — District/Town

City — Country — Post Code

Business address *(If differed from Registered Address)* — House/building number/name

Street — District/Town

City — Country — Post Code

Correspondence address ☐ Registered address ☐ Business address ☐ Other *(Please complete below)*

House/building number/name

Street — District/Town

City — Country — Post Code

Business telephone number *(Including country code)* — Fax number

Business email address

Website (if applicable)

3. KEY CONTACT DETAILS

Key contact person 1 — Full name (inc. Title)

Position in the business — Telephone number

Email address

Key contact person 2 — Full name (inc. Title)

Position in the business — Telephone number

Email address

4. EXISTING SERVICE PROVIDER INFORMATION

Current bank details — Bank name — Time with current bank: Years Months

Sort Code — Account Number

Do you have any business accounts within Bank of China Group? ☐ Yes ☐ No If 'Yes', which branch

Accountant's name and address *(for reference only)*

Solicitor's name and address
(for reference only)

5. BUSINESS DETAILS

Do you currently operate or intend to operate outside the UK (eg.branches, warehouses, offices)? ☐Yes ☐No
If Yes, please provide details of the key countries together with the number of branches and/or offices and number of subsidiary businesses you have in each of these countries:

Countries	Branches and/or Offices	Subsidiary Businesses
(eg.France)	*(eg.two branches, two factories)*	*(eg.three subsidiary companies)*

Do you currently import or intend to import, export or have significant dealings with countries outside of the UK? ☐Yes ☐No
If Yes, please provide details of the top five countries (represented by the sterling value of your annual trade) which you have and/or will have either imports, exports or significant dealings with:

Countries	Percentage of trade (as represented by sterling value of annul trade)

Business annual turnover or projected annual turnover for newly established business £ for the financial year end date DD/MM/YYYY

Number of current employees Number of partners

Amount of Opening Deposit or Initial Capital for newly established business £ Approximate annual income of the account £

Source of Opening Deposit or Initial Capital for newly established business *(Please explain in detail, e.g. Income from Investment, Sales Income, Shareholder Funds)*

Purpose of the account *(Please explain in detail, eg. trading, savings, salary payments, receiving funds, payback loans, etc.)*

6. TRANSACTION BREAKDOWN

Please provide details of estimated annual transaction breakdown:

	Volume	Typical amount (£)	Total transaction amount (£)
Cash credits			
Cash debits			
Cheque credits			
Cheque debits			
Domestic transfer credits			
Domestic transfer debits			

International transfer credits			
International transfer debits			
		Grand total	**£**

7. SOLE TRADER/PARTNER DETAILS

Please provide details of the sole trader or all partners in the partnership (please provide original or certified copies of proof of name and residential address for each individual associated with the entity when submitting your application form).

Please Note If there are more than four partners in the partnership, please photocopy Section 7 of this application form and fill in the details, and include any additional pages when submitting your application form.

Sole Trader/Partner 1

Full name (inc. title and middle name)

Residential address — House/building number/name

Street — District/Town

City — Country — Post Code

Time at current address — Years — Months — Date of Birth (DD/MM/YYYY) — Place of Birth

If you have lived at your current address for less than three years, please complete your previous address below.

Previous address — House/building number/name

Street — District/Town

City — Country — Post Code

Please provide all your nationalities/citizenships details below:

Nationality/Citizenship	Passport number

If you are resident for tax purposes in more than one country please list all the countries of tax residency and tax ID numbers:

Business ownership/Interest percentage % — Position in the Business

Are you an existing Bank of China (UK) Limited personal customer in the UK? ☐Yes ☐No If 'Yes', please provide account information

Personal account number — Sort code

Partner 2

Full name (inc. title and middle name)

Residential address — House/building number/name

Street — District/Town

City — Country — Post Code

Time at current address — Years — Months — Date of Birth (DD/MM/YYYY) — Place of Birth

If you have lived at your current address for less than three years, please complete your previous address below.

Previous address House/building number/name

Street District/Town

City Country Post Code

Please provide all your nationalities/citizenships details below:

Nationality/Citizenship	Passport number

If you are resident for tax purposes in more than one country please list all the countries of tax residency and tax ID numbers:

Business ownership/Interest percentage % Position in the Business

Are you an existing Bank of China (UK) Limited personal customer in the UK? ☐Yes ☐No If 'Yes', please provide account information

Personal account number Sort code

Partner 3

Full name (inc. title and middle name)

Residential address House/building number/name

Street District/Town

City Country Post Code

Time at current address Years Months Date of Birth DD/MM/YYYY Place of Birth

If you have lived at your current address for less than three years, please complete your previous address below.

Previous address House/building number/name

Street District/Town

City Country Post Code

Please provide all your nationalities/citizenships details below:

Nationality/Citizenship	Passport number

If you are resident for tax purposes in more than one country please list all the countries of tax residency and tax ID numbers:

Business ownership/Interest percentage % Position in the Business

Are you an existing Bank of China (UK) Limited personal customer in the UK? ☐Yes ☐No If 'Yes', please provide account information

Personal account number Sort code

Partner 3

Full name (inc. title and middle name)

Residential address

House/building number/name

Street

District/Town

City

Country

Post Code

Time at current address ____ Years ____ Months

Date of Birth DD/MM/YYYY

Place of Birth

If you have lived at your current address for less than three years, please complete your previous address below.

Previous address

House/building number/name

Street

District/Town

City

Country

Post Code

Please provide all your nationalities/citizenships details below:

Nationality/Citizenship	Passport number

If you are resident for tax purposes in more than one country please list all the countries of tax residency and tax ID numbers:

Business ownership/Interest percentage ____ %

Position in the Business

Are you an existing Bank of China (UK) Limited personal customer in the UK? ☐Yes ☐No If 'Yes', please provide account information

Personal account number

Sort code

DECLARATION

- I/We authorise and request Bank of China (UK) Limited (the Bank) to open an account in the name of the above mentioned Name or Trading Name (delete as appropriate). Please find enclosed the following documentation in support of the application:

  1. A written confirmation by our accountants/solicitor confirming the business (trading) name adopted by us.
  2. A certified copy of the Partnership Deed (where available) or a letter on the Partnership's headed paper detailing each Partner's shareholding, which has been signed by all Partners.
  3. A copy of a utility bill confirming the address of the business.
  4. Copies of last three years audited accounts (if applicable).
  5. Evidence of identity and address for the sole trader/all partners and all Authorised Signatories.
  6. Six months of bank statements for the business (where available).
  7. Foreign Account Tax Compliance Act (FATCA) form.
  8. Mandate for Sole Trader or Partnership.

- I/We have accurately completed all sections of this Application Form. I/We confirm that information provided in this Application Form is true and correct and I/we undertake to inform the Bank of any material changes to the Applicant's circumstances.

- I/We agree that the Bank will gather, use and process personal data concerning individuals whose details have been provided in this Application Form or in any supporting documentation. I/We agree that in order to consider this application and provide the Applicant with requested services, Information that the bank hold about you and your representatives may be transferred to, and stored at, a location outside the European Economic Area (EEA), including, in particular the People's Republic of China. It may also be processed by staff operating outside the EEA (in particular in the People's Republic of China) who work for us or other BOC Group companies and/or third parties processing information on our behalf or on BOC Group members' behalf. If the Personal Information is transferred outside the EEA we will make this transfer in accordance with the UK Data Protection Act 1998 (DPA). I/We confirm that the Applicant has obtained an explicit consent from any of the above referred individuals, to the Bank obtaining, using and processing their personal data for the purposes described in the Terms and Conditions, and it can demonstrate this to the Bank upon request.

- I/We wish/do not wish (delete as applicable) to receive marketing material.

- I/We agree with the Terms and Conditions and the Tariff of Banking Charges (non personal accounts).

- I/We agree to provide additional information/documents upon the bank's request.

Signed by the Sole Trader or all partners and/or by such persons in the authorised signatories:

Signature 1		**Signature 2**	
Full Name (inc.title and middle name)		Full Name (inc.title and middle name)	
Position		Position	
Date	DD/MM/YYYY	Date	DD/MM/YYYY

Signatures continued

Signature 3		**Signature 4**	
Full Name (inc.title and middle name)		Full Name (inc.title and middle name)	
Position		Position	
Date	DD/MM/YYYY	Date	DD/MM/YYYY

Please Note If there are more than four partners or authorised signatories required by the business, please photocopy Declaration section of this application form and fill in the details, and include any additional pages when submitting your application form.

Bank of China (UK) Limited
1 Lothbury
London EC2R 7DB
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FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA) FORM/WRITTEN STATEMENT

This written statement is applicable to: Non-financial entity (NFE) customers. If the customer is a Financial Institution (FI) that satisfies the definitions listed in **Appendix 2**, please do not fill in this written statement and ask the bank for another written statement for FI customer instead; if the customer is a NFE (other than any of the five FIs listed in Appendix 2), please do fill in this written statement.

Account Name
(bank use only)

Account Number
(bank use only)

Customer General Information			
NFE name (in Chinese)		Place of registration	
NFE name (in English)		Organisation Code	
Registration address of business location			

Part 1: U.S. NFE (please tick one of the tick boxes)

□ The NFE is registered in the United States, and is a 'U.S.NFE' with the following effective TIN:

☐☐☐ - ☐☐ - ☐☐☐☐

(please provide the completed and signed Form W-9, read and agree the relevant terms and conditions in Part 5 below, and sign by the end of this written statement to complete the form)

□ The NFE is registered in _____, and is a Non-financial Foreign Entity (NFFE). **(please fill in Part 2 below)**

Part 2:The written statement of the Substantial U.S. Owners of the NFFE （please tick one of the tick boxes）

□ The NFFE does not have any substantial U.S. owners (definitions see **Appendix 3**) who own, directly or indirectly, more than 25 percent of the stock of such entity (by vote or value), and the NFFE is a 'NFFE without substantial U.S. owner'. **(please sign by the end of this written statement to complete the form)**

□ The NFFE has one or more substantial U.S. owners who own, directly or indirectly, more than 25 percent of the stock of such entity (by vote or value). **(please fill in Part 3 below)**

Part 3: The Written Statement of NFFE FATCA Classification

□ The NFFE does not belong to any of the following four types of entities, and the NFFE is a 'Passive NFFE (Required reporting with substantial U.S. owners)'. **(Please fill in Part 4 below, read and agree the relevant terms and conditions in Part 5 below, and sign by the end of this written statement to complete the form).**

□ The NFFE meets one of the following four types of entities, and is an 'Excepted NFFE (With substantial U.S. owners but no reporting required)'**.(Please tick one or more of the below boxes, fill in detailed information as required, sign by the end of this written statement to complete the form).**

□ **1. Publicly Traded NFFE**
I certify that:
The stock of such corporation is regularly traded on one or more established securities markets, including_____(name one securities exchange upon which the stock is regularly traded).

□ **2. Affiliate of a Publicly Traded NFFE**
I certify that:

- The entity identified in Part I is an affiliate of an entity the stock of which is regularly traded on an established exchange (Note 1);
- The name of the affiliate, the stock of which is regularly traded on an established exchange, is **and** the exchange on which the stock is regularly traded is_____ (The name of the exchange).

Note 1: the definition of an affiliate-
An affiliate is a member of an Expanded Affiliated Group. Expanded Affiliated Group is one or more chains of includible corporations connected through more than 50% stock ownership with a common parent corporation.

□ **3. Active NFFE**
I certify that:

- Less than 50% of such entity's gross income for the preceding calendar year is passive income (for the definition of passive income, please see Appendix 3); and
- Less than 50% of the assets held by such entity at any time during the preceding calendar year are assets that produce or are held for the production of passive income. See the instructions for the definition of passive income.

□ **4. Certified Deemed-Compliant Non- Profit Organization**
I certify that: the entity is a non-profit organization and has provided a letter from counsel concluding that it meets the following requirements：

- The entity is established and maintained in its country of residence exclusively for religious, charitable, scientific, artistic, cultural or educational purposes;
- The entity is exempt from income tax in its country of residence;
- The entity has no shareholders or members who have a proprietary or beneficial interest in its income or assets;
- The applicable laws of the entity's country of residence or the entity's formation documents do not permit any income or assets of the entity to be distributed to, or applied for the benefit of, a private person or non-charitable entity other than pursuant to the conduct of the entity's charitable activities or as payment of reasonable compensation for services rendered or payment representing the fair market value of property which the entity has purchased; and
- The applicable laws of the entity's country of residence or the entity's formation documents require that, upon the entity's liquidation or dissolution, all of its assets be distributed to an entity that is a foreign government, an integral part of a foreign government, a controlled entity of a foreign government, or another organization that is described in this Part or escheats to the government of the entity's country of residence or any political subdivision thereof.

Part 4: The information for each substantial U.S. owner (≥25%)

Full Name	Address	TIN (Tax Identification Number)	Percentage Ownership

Part 5: Information Reporting Authorization Statement

Statement: The enterprise agrees that the Bank has the right to report related information on the enterprise and its important owners in the US to local/foreign tax authorities or other regulators according to regulatory requirements or the agreements between the Bank and domestic/foreign tax authorities; with respect to the matters involving the disclosure of information about the enterprise's important owners in the US, the enterprise has obtained the legal and valid authorizations from the parties concerned, and the Bank has the right to disclose related information according to the Statement.

Customer Notice
Please read the Customer Notice before signing this Statement. The Customer Notice is an integral part of this Statement.

1. The customer shall guarantee the truthfulness, accuracy, completeness and legitimacy of the information provided in this Statement, and shall bear any consequence caused by its failure to provide the information as required.

2. In case of changes in the information provided by the customer in the Statement, the customer shall notify the Bank in writing within five working days upon occurrence of such changes, provide the Bank with updated version and related supporting documents according to the format of the Statement, and go through change formalities. Effective date of such changes shall be the date agreed upon by the customer and the Bank, and any consequence caused by the customer's failure to notify the Bank of the changes shall be borne by the customer.

3. The customer agrees to provide related documents as required by the Bank and accept the inspections by the Bank and other institutions concerned.

4. The customer shall authorize the Bank to withhold taxes from the accounts opened by the customer with Bank of China (UK) Limited in accordance with regulatory requirements or the agreements between the Bank and domestic/foreign tax authorities. The amount of withheld taxes shall meet the regulatory requirements or the requirements of domestic/foreign tax authorities.

5. This Statement reveals the true meaning of the customer, and has acquired legitimate and effective authorizations as required by its Articles of Association or other internal management documents, without prejudice to any agreements, contracts or other legal documents binding upon the customer.

6. If the customer breaches this Statement, the Bank shall have the right to take the following measures as the case may be: requiring the customer to rectify misconduct within a specified period; suspending or terminating the business relations with the customer; refusing to render services any longer; declaring prior expiration of the contract that has been signed but has not been fully performed; requiring the customer to indemnify the Bank against the losses incurred thereby; other measures that the Bank considers necessary.

7. This Statement shall come into effect as of the date when it is signed.

Signed by the Sole Trader or all partners and/or by such persons in the authorised signatories:

Please Note that Bank of China (UK) Limited is unable to offer taxation advice. For tax related queries, please speak to your professional tax advisor.

Signature 1		**Signature 2**	
Full Name (inc.title and middle name)		Full Name (inc.title and middle name)	
Position		Position	
Date	DD/MM/YYYY	Date	DD/MM/YYYY
Signature 3		**Signature 4**	
Full Name (inc.title and middle name)		Full Name (inc.title and middle name)	
Position		Position	
Date	DD/MM/YYYY	Date	DD/MM/YYYY

Appendix 1

Definition of Active Income:

- Less than 50% of such entity's gross income for the preceding calendar year is passive income;
- Less than 50% of the assets held by such entity at any time during the preceding calendar year are assets that produce or are held for the production of passive income.

Passive Income includes:

- Dividends, including substitute dividend amounts;
- Interest;
- Income equivalent to interest;
- Rents and royalties, other than rents and royalties derived in the active conduct of a trade or business conducted, at least in part, by employees of the NFFE;
- Annuities;
- The excess of gains over losses from the sale or exchange of property that gives rise to passive income;
- The excess of gains over losses from transactions (including futures, forwards, and similar transactions) in any commodities;
- The excess of foreign currency gains over foreign currency losses;
- Net income from derivatives;
- Amounts received under cash value insurance contracts;
- Amounts earned by an insurance company in connection with its reserves for insurance and annuity contracts.

Appendix 2:

Financial Institution (FI) includes the following five types of institutions：

1. **Accepts deposits in the ordinary course of a banking or similar business (e.g. banks).**
   An entity accepts deposits in the ordinary course of banking or financing activities (active banking, financing, and similar business).
   Exceptions:
   - An entity that completes money transfers by instructing agents to transmit funds is not in a banking or similar business because it does not accept deposits or other similar temporary investments of funds
   - An entity that solely accepts deposits from persons as collateral or security pursuant to a lease, loan, or similar financing arrangement is not a depository institution

2. **Holds, as a substantial portion of its business, financial assets for the benefit of one or more other persons (e.g. securities company)**
   An entity holds financial assets for the account of others as a substantial portion of its business if the entity's gross income attributable to the holding of financial assets and related financial services equals or exceeds 20 percent of the entity's gross income during the shorter of the three-year period ending on December 31 of the year preceding the year in which the determination is made, or the period during which the entity has been in existence before the determination is made.

3. **Is an investment entity (e.g. fund, fund management company)**
   1) The entity primarily conducts (*Note 1-1*) as a business one or more of the following activities or operations for or on behalf of a customer.
   a. Trading in money market instruments (checks, bills, certificates of deposit, derivatives, etc.); foreign currency; foreign exchange, interest rate, and index instruments; transferable securities; or commodity futures;
   b. Individual or collective portfolio management; or
   c. Otherwise investing, administering, or managing funds, money, or financial assets on behalf of other persons.
   2) An entity is engaged primarily in the business of investing, reinvesting, or trading in financial assets (*Note 1- 3*) if its main gross income during a testing period is attributable to such activities (*Note 1-2*), and the business is managed by FFIs (*Note 1- 4*).
   3) The entity functions or holds itself out as a collective investment vehicle, mutual fund, exchange traded fund, private equity fund, hedge fund, venture capital fund, leveraged buyout fund, or any similar investment vehicle established with an investment strategy of investing, reinvesting, or trading in financial assets.

   Note1-1: **An entity is treated as primarily conducting as a business if the entity's gross income attributable to such activities equals or exceeds 50 percent of the entity's gross income during the three-year period ending on December 31 of the year preceding the year in which the determination is made;**

   Note 1-2: **its main gross income during a testing period is attributable to such activities if the income from such activities equals or exceeds 50 percent of the entity's gross income during the three-year period ending on December 31 of the year preceding the year in which the determination is made;**

   Note 1-3: **financial assets - the term financial asset means a security, partnership interest, commodity, notional principal contract, insurance contract or annuity contract, or any interest in a security, partnership interest, commodity, notional principal contract, insurance contract, or annuity contract.**

Note 1-4: **the business is managed by FFIs if an FFI on behalf of the managed entities, or through a third party on behalf of the managed entity performs above investing activities.**

4. **Is an insurance company or a holding company that is a member of an expanded affiliated group that includes an insurance company, and the insurance company or holding company issues, or is obligated to make payments with respect to a cash value insurance or annuity contract.**
   Main business activities include:
   - Issue a cash value insurance or annuity contract; or
   - Be obligated to make payments with respect to a cash value insurance or annuity contract.

5. **Is an entity that is a holding company or treasury center**
   An entity that is part of an expanded affiliated group that includes a depository institution, custodial institution, investment entity, or insurance company described in above PART A.1 - A.4.

   An entity that is formed in connection with or availed of by a collective investment vehicle, mutual fund, exchange traded fund, private equity fund, hedge fund, venture capital fund, leveraged buyout fund, or any similar investment vehicle established with an investment strategy of investing, reinvesting, or trading in financial assets.

   Note: In limited situation, a holding company, treasury center and captive finance company of a **non-financial group** *(Note 1-5*) can be excluded from Financial Institutions even though some of other members of the non-financial group are FFIs. However, all the FFI members mentioned in the previous sentence should be PFFIs or DCFFIs. This exception does not apply to the institutions established for the purpose of private equity funds or similar arrangements.

   Note 1-5: **Non-financial group definition-**
   An expanded affiliated group is a non-financial group if, taking into account the following two applications:
   1. **For the three-year period preceding the year for which the determination is made:**
      - **no more than 25 percent of the gross income of the expanded affiliated group (excluding income derived by any member that is an entity investing capital in assets with the intent to operate a new business or line of business other than that of a financial institution or passive NFFE for a period of 24 months from the initial organization of such entity or from the date of the board resolution (or its equivalent) approving the new line of business) consists of passive income (Note 1);**
      - **no more than Five percent of the gross income of the expanded affiliated group is derived by members of the expanded affiliated group that are FFIs (excluding income derived from transactions between members of the expanded affiliated group or by any member of the expanded affiliated group that is a certified deemed-compliant FFI); and**
      - **no more than 25 percent of the fair market value of assets held by the expanded affiliated group are assets that produce or are held for the production of passive income.**
   2. **Any member of the expanded affiliated group that is a FFI is either a participating FFI or deemed-compliant FFI.**

Definition of EAG:
An expanded affiliated group is defined to mean one or more chains of members connected through ownership by a common parent entity if the common parent entity directly owns stock or other equity interests in at least one of the other members. The term member of an expanded affiliated group means a corporation or any entity other than a corporation (such as a partnership or trust) with respect to which the ownership requirements are met: A corporation (except the common parent entity) will be considered owned by another member entity or by the common parent entity if more than 50 percent of the total voting power of the stock of such corporation and more than 50 percent of the total value of the stock of such corporation is owned directly by one or more other members of the group (including the common parent entity); A partnership will be considered owned by another member entity (including the common parent entity) if more than 50 percent (by value) of the capital or profits interest in the partnership is owned directly by one or more other members of the group (including the common parent entity); A trust will be considered owned by another member entity or by the common parent entity if more than 50 percent (by value) of the beneficial interest in such trust is owned directly by one or more other members of the group (including the common parent entity).

Appendix 3:

The term **substantial U.S. owner** means:
- With respect to any non-U.S. corporation, any specified U.S. person that owns, directly or indirectly, more than 25 percent of the stock of such corporation (by vote or value);
- With respect to any non-U.S. partnership, any specified U.S. person that owns, directly or indirectly, more than 25 percent of the profits interests or capital interests in such partnership; and
- In the case of a trust–

  (A) Any specified U.S. person treated as an owner of any portion of the trust; and
  (B) Any specified U.S. person that holds, directly or indirectly, more than 25 percent of the beneficial interests of the trust.

Indirect ownership :
In case of indirect ownership of stock-
Stock of a non-U.S. corporation that is owned directly or indirectly by an entity that is a corporation, partnership, or trust shall be considered as being owned proportionately by such entity's shareholders, partners, or, in the case of a trust, persons treated as

owners and the beneficiaries of the trust.

MANDATE FOR SOLE TRADER

Please Complete in BLOCK CAPITALS only.

To Bank of China (UK) Limited (the **"Bank"**) Date DD/MM/YYYY

1. I, (insert the full name of the Sole Trader)

   carrying on business under the name of (the **"Firm"**) (insert the Trading Name below)

   at (insert the business address)

   hereby request and authorise Bank of China UK Limited (the **"Bank")** to open (an) account(s) in the name of the Firm and subsequently to open such further account(s) in the name of the Firm as I shall direct. The Terms and Conditions set out in this mandate shall, in the absence of contrary written instructions signed by me, apply to any account(s) subsequently opened.

2. I request and authorise the Bank (but without prejudice to the Bank's right to refuse or to allow any overdraft or increase of overdraft beyond any specified limit from time to time):

   (a) to pay and debit to any account(s) in the name of the Firm all cheques, drafts, payment orders, bills of exchange and promissory notes expressed to be drawn, signed, accepted, endorsed or made by or on behalf of the Firm, drawn on or addressed to or payable at the Bank, whether such account(s) be in credit or in debit or may thereby become overdrawn or otherwise;

   (b) to honour and comply with any orders to withdraw any or all monies on any such account(s) in the name of the Firm, or any instructions to deliver or dispose of or deal with any securities, deeds, documents or other property whatsoever, held by the Bank for safe keeping from time to time, for any such account(s) in the name of the Firm;

   (c) to grant overdraft and other facilities for any such account(s) in the name of the Firm; and

   (d) to accept and act on any application or request for the issue of any letter of credit, guarantee, indemnity or counter-indemnity and any instruction(s) relating thereto, to act on any instruction(s) with regard to dealings in any foreign currency, and to act on any instruction(s) with regard to any other transaction(s) of any kind or with regard to any such account(s), in every case whether such account(s) in the name of the Firm is or are in credit or in debit, or may thereby become overdrawn or otherwise provided that the same are signed by me.

3. I agree that the Bank may act on any instruction to countermand or revoke any request, authorisation, application, order, cheque, draft, payment order or other instruction, before it is effected, if the same is signed by me.

4. I agree that the instructions given by me in this mandate are to remain in force until the Bank receives notice in writing to the contrary signed by me.

5. I have read and agree to be bound by the Bank's Terms and Conditions enclosed with this mandate and which form part of it.

6. This agreement is governed by English law.

Please Note:

1. Under the Data Protection Act 1998, you may request in writing to see any personal records or paper files we hold on you. Furthermore, you have the right to be told where the personal data about you is being processed, to be given descriptions of the data and its recipients, and to have the data supplied in an intelligible form. We may charge you for this service.

2. We may transfer your personal data to countries outside the European Union (EU) which may not provide the same level of protection for personal data as within the EU. However, all personal data wherever it is held in the Bank of China Group, or by its sub-contractors or agents, will be afforded a high level of protection against any authorised or accidental disclosure, access or deletion. By agreeing to these Terms and Conditions you consent to any such transfers of your personal data. If you would like to withdraw this consent at any time, you should contact our Compliance Officer, although in certain circumstances it may be lawful for us to continue processing your data without your consent. You will have certain legal rights to access your own personal data and to have inaccurate data corrected or erased.

Signed by the Sole Trader.

Signature 1		**Full Name** (inc.title and middle name)	
Date	DD/MM/YYYY		

Bank of China (UK) Limited
1 Lothbury
London EC2R 7DB
www.bankofchina.com/uk

MANDATE FOR PARTNERSHIP

Please Complete in BLOCK CAPITALS only.

To Bank of China (UK) Limited (the **"Bank"**) Date DD/MM/YYYY

1. We, the undersigned (each a **"Partner"**) being all the present individual Partners trading or practicing for the time being in partnership under the name of (the **"Firm"**) (insert the Trading Name below)

   at (insert the business address)

   hereby request and authorise Bank of China UK Limited (the "Bank") to open (an) account(s) in the name of the Firm and subsequently to open such further account(s) in the name of the Firm as I shall direct. The Terms and Conditions set out in this mandate shall, in the absence of contrary written instructions signed by all of us, apply to any account(s) subsequently opened. We request and authorise you to revoke all previous authorities given to you, but so that such revocation shall not affect any cheques, drafts, payment orders, bills of exchange, promissory notes, orders to withdraw, instructions, applications, requests, instruments or contracts dated earlier than the date above.

2. We request and authorise the Bank (but without prejudice to the Bank's right to refuse or to allow any overdraft or increase of overdraft beyond any specified limit from time to time):

   (a) to pay and debit to any account(s) in the name of the Firm all cheques, drafts, payment orders, bills of exchange and promissory notes expressed to be drawn, signed, accepted, endorsed or made by or on behalf of the Firm drawn upon or addressed to or made payable at the Bank whether such account(s) be in credit or in debit or may thereby become overdrawn or otherwise;

   (b) to honour and comply with any orders to withdraw any or all monies on any such account(s) in the name of the Firm or any instructions to deliver or dispose of or deal with any securities, deeds, documents or other property whatsoever held by the Bank from time to time for any such account(s) in the name of the Firm whether by way of security, safe custody or otherwise;

   (c) to grant overdraft and other facilities for any such account(s) in the name of the Firm; and.

   (d) to accept and act on any application or request for the issue of any letter of credit, guarantee, indemnity or counter-indemnity and any instruction(s) relating thereto, to act on any instruction(s) with regard to dealings in any foreign currency, and to act on any instruction(s) with regard to any other transaction(s) of any kind or with regard to any such account(s), in every case whether such account(s) in the name of the Firm is or are in credit or may thereby become overdrawn; provided that the same are signed in accordance with paragraph 8.

3. We agree that we shall be jointly and severally liable for any overdraft, loan or other credit facilities or accommodation which shall be granted on any account or accounts of the Firm, together with all interest, commission and other banking charges and expenses.

4. In the event of any alteration in the constitution of the Firm, due notice in writing shall be given to the Bank and will be binding on the partnership for the time being constituting the Firm, if given in the Firm's name and signed in accordance with paragraph 8.

5. Upon any one of us ceasing to be a Partner of the Firm, by death or otherwise, the Bank may in the absence of notice in writing to the contrary signed in accordance with paragraph 8, or by the executors, personal representatives or trustees of the outgoing Partner, treat the surviving or continuing Partner or Partners for the time being as having full power to carry on the business of the Firm and to deal with its assets as freely as if there had been no change in the Firm.

6. This mandate shall remain in force until receipt by the Bank of notice in writing amending the same, signed by all of us, or by executors, personal representatives or trustees of an outgoing Partner, not withstanding any change in the constitution or name of the Firm, and shall apply notwithstanding any change in the membership of the Firm by reason of the death, bankruptcy, retirement, disability or otherwise of any Partner, or the admission of any new Partner or Partners.

7. We agree that the Bank may act on any instruction to countermand or revoke any request, authorisation, application, order, cheque, draft, payment order or other instruction, before it is effected, provided that the same is signed in accordance with paragraph 8.

8. We agree that any request, authorisation, application, order, cheque, draft, payment order, bill of exchange, promissory note or other instruction(s) given to the Bank shall only be effective if the same is signed by **any one/two/three/all** (delete as appropriate) of us.

9. We have read and agree to be bound by the Bank's Terms and Conditions enclosed with this mandate and which form part of it.

10. This agreement is governed by English law.

Please Note:
Under the Data Protection Act 1998, you may request in writing to see any personal records or paper files we hold on you. Furthermore, you have the right to be told where the personal data about you is being processed, to be given descriptions of the data and its recipients, and to have the data supplied in an intelligible form. We may charge you for this service.

We may transfer your personal data to countries outside the European Union (EU) which may not provide the same level of protection for personal data as within the EU. However, all personal data wherever it is held in the Bank of China Group, or by its sub-contractors or agents, will be afforded a high level of protection against any authorised or accidental disclosure, access or deletion.

By agreeing to these Terms and Conditions you consent to any such transfers of your personal data. If you would like to withdraw this consent at any time, you should contact our Compliance Officer, although in certain circumstances it may be lawful for us to continue processing your data without your consent. You will have certain legal rights to access your own personal data and to have inaccurate data corrected or erased.

Signed by all Partners:

Signature 1		**Signature 2**	
Full Name (inc.title and middle name)		Full Name (inc.title and middle name)	
Position		Position	
Date	DD/MM/YYYY	Date	DD/MM/YYYY
Signature 3		**Signature 4**	
Full Name (inc.title and middle name)		Full Name (inc.title and middle name)	
Position		Position	
Date	DD/MM/YYYY	Date	DD/MM/YYYY

Please Note If there are more than four Partners in the Partnership, please photocopy this page and sign and provide details, and include any additional pages when submitting your application to us.

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